

# CITY OF FOLLY BEACH

Tim Goodwin, Mayor



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Kevin Whitsett, Director of Public Works

## Utility Advisory Board Work Session

Thursday April 16, 2015 @ 6:00 PM

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Board Members: Phil Garcés, Mike Henning, Lee Jackson, Becky Dennis, Tim Warren

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## MEETING MINUTES

1. Call to Order / Roll Call

Present: Jackson, Dennis, Henning  
Absent: Warren, Garcés,  
Staff Present: Whitsett, Sullivan

2. Approval / Additions to the Agenda

Mr. Henning made a motion to approve the agenda and Ms. Dennis seconded the motion. Mr. Whitsett noted there will be no webinar presentation at the meeting. The agenda was approved without objection.

3. Approval of the Minutes from 11/6/14

Mr. Henning made a motion to approve the minutes of the previous meeting and Mr. Jackson seconded the motion. The minutes were approved without objection.

4. Old Business:

a. SCADA Update

Mr. Whitsett reported on the progress of this project. He said a pressure-reducing valve has been given to the contractor to be installed. He also said a test was run on April 15, and they are currently “waiting for a locate to be called in,” which should happen in the next couple of weeks.

He also reported that CPW plans to shut down a main by the bridge near Crosby’s for a 5-6 hour time period at the end of the month.

b. UAB Board Charter

Mr. Whitsett reported that Mr. Garcés has relocated to Florida and will resign his position on the board. Once his resignation is received, the City will advertise the opening. Mr. Whitsett said he was talking to some people who may want to serve on the Board. Ms. Dennis will serve as Chair of the Board in the interim.

5. New Business:

a. FY 15/16 Utilities Budget

Mr. Whitsett said the work on the budget is not yet complete, but he presented Board members with an annualized 14/15 budget for their consideration. He said the 15/16 Budget needs to be complete for the June City Council meeting. Mr. Henning will meet with Mr. Whitsett to work on the budget prior to the next meeting of the Board on Thursday, May 14.

b. CIP Program

Mr. Whitsett reviewed what needs to be purchased as far as capital outlay, including software, security cameras, radio read meters for the entire island in addition to replacement and rehabilitation of the water/sewer infrastructure.

Mr. Henning suggested finding out who the City Council representative to the UAB is and inviting that person to attend the next meeting so they have an advocate supporting their budget needs.

6. Staff Comments

Mr. Whitsett reported that interviews are being held for Vivian Browning’s position in hopes to hire someone who will handle billing for all of utilities.

7. Adjournment at 7:47pm.