



REQUEST FOR PROPOSAL (RFP 06-19)

CITY OF FOLLY BEACH ABANDONED VESSELS & MARINE DEBRIS REMOVAL PROJECT

1. GENERAL

The City of Folly Beach (“City”) is seeking proposals from qualified contractors (“Contractor”) to enter a contract to remove 14 abandoned vessels and 1 large piece of marine debris from the Folly River. See Attachment 1 for list of vessels to be removed.

The purpose of this Request for Proposal (“RFP”) is to solicit proposals from various consultants, conduct a fair and extensive evaluation based on criteria listed herein, and select the candidate who can best meet the needs of the City.

2. SCOPE OF WORK

- a. The Bidder shall be responsible for removing the identified abandoned boats on the Schedule of Vessels to be Removed and Marine Debris in an environmentally safe manner and disposing of the vessels and debris in an approved manner or landfill. Any abandoned boat shall be destroyed and disposed of in an approved manner or at a landfill. Most vessels are still floating, though some are submerged. Contractor is responsible for verifying list of boats and inspecting condition as part of the bid.
- b. Work may begin in late-April 2019 and must be complete by September 15, 2019 unless the City has agreed to an extension.
- c. The Bidder will be required to designate an On-Site Coordinator (OSC) who will be responsible for the coordination of manpower, equipment, and materials; to supervise the control of containment, clean-up, and disposal of vessels and/or marine debris in accordance with an established, submitted, and approved hazardous substances contingency plan. The Bidder will also be responsible for notifying the U.S. Coast Guard of its hazardous response plan.
- d. The Bidder shall submit a detailed removal plan. The plan shall define the methods and timeframe for each step of the removal process with specific attention to the method of safeguarding the river, creeks, channel, and marshland. The plan shall include, but not be limited to, means of notification, removal, and disposal of hazardous materials, if any. The method and means for notification, containment, and removal of any potential spills must also be part of the submittal. The City’s Project Manager, with a representative from SCDHEC OCRM will conduct a final inspection of the site to ensure the removal and cleanup had been performed as outlined in the contract.
- e. Weekly meetings will be held to monitor progress and unforeseen occurrences.
- f. Bidder shall provide a high resolution, (maximum setting 3.0 Mega Pixels camera or better), photographic record of the removal and restoration operation in the various stages of development and implementation. The Bidder will include narrative with the photographic record for the City’s Project Manager.
- g. Upon completion of the project, the City and SCDHEC OCRM will visually inspect the sites to ascertain that the project was completed in accordance with the grant specifications. South



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Carolina Department of Natural Resources may also require restoration of inter-tidal oyster reefs damaged during the watercraft removal process.

- h. The unit price for each boat removal shall include all labor, materials, overhead, profit, insurance, taxes, fees, etc., to cover the finished product. Any additional vessels identified for removal subsequent to award will be priced similarly to those currently identified.
- i. Bidder shall have the ability to tow and store vessels at the request of The City. No vessel currently identified must be stored, but additional vessels may come under the contract. Bidder shall have the ability to store towed vessels for a period of 90 days or more should the need arise.

3. PROPOSAL PROCESS

- a. Proposal packets can be picked up from Robin Brooks, 2nd Floor, 21 Center Street or can be requested from Robin Brooks by email at rbrooks@cityoffollybeach.com.
- b. Questions may be emailed no later than April 1st, 2019 to Chief Andrew Gilreath, agilreath@cityoffollybeach.com . Answers will be provided at or after the mandatory meeting.
- c. There will be a mandatory meeting Wednesday, April 3rd at 10:00 a.m. meeting at the Folly Beach Boat Landing, 97 Center Street. Attendance is mandatory to submit a bid.
- d. Three hard copies and one electronic copy on a flash drive must be submitted. The sealed proposal must be received by Robin Brooks no later than 2:00 p.m. on April 25th. Sealed proposals may be hand-delivered to Robin Brooks at 21 Center Street, 2nd Floor, or mailed to P.O. Box 48, Folly Beach, SC 29439, Attn: Robin Brooks. Any proposals received after this date and time will be returned to the sender. All proposals must be signed by an official agent or representative of the company submitting the proposal. Proposals must be clearly labeled "RFP 06-19 –Folly Beach Abandoned Vessel & Marine Debris"
- e. The proposals will be opened at 2:05 p.m. on April 25th, 2019. All submitters are invited to be present or send a representative.
- f. Evaluation of proposals will be conducted from April 25th, 2019 through May 14th, 2019. The selection decision for the selected contractor will be by City Council resolution at a regularly scheduled Council Meeting on Tuesday, May 14, 2019. The winning Bidder will be notified after the City Council Meeting.

4. BID REQUIREMENTS

The proposal must include the following documents as applicable to be considered a responsive



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bidder. Please mark each section. Under the provisions of the Freedom of Information Act, all proposals, excluding pending legal actions will become public information. Offerors must clearly mark as “CONFIDENTIAL” each page of their proposal that could be exempt from disclosure. The City reserves the right to make the final determination.

- a. Signed Offeror Representations (form in bid packet) signed by a principal of the firm or an officer authorized to bind the corporation.
- b. Qualifications to meet the City’s objectives. This shall include size of the business, office location from which the service is being performed, and a list of project personnel and equipment assigned to the project.
- c. Prior experience removing and disposing of marine vessels, and names and contact information for three professional references.
- d. Detailed work plan described in Item 2(d) above.
- e. Indicate and list any pending legal actions.
- f. Provide current copy of IRS Form W9.
- g. Outsourcing Statement: If your organization must outsource or subcontract any work to meet the requirements contained herein, this must be clearly stated in the proposal. Costs should be all-inclusive to include any outsourced or subcontracted work. Any proposals that call for outsourcing or subcontracting work must include the name, description, and contact information for the organization being subcontracted.

All contractual terms and conditions will be subject to review by the City of Folly Beach. This request does not commit the City to the award of a contract, or to pay any costs incurred in the preparation of a response to this request. The City of Folly Beach reserves the right to reject, in whole or in part, any bid submitted which, in the judgment of the City of Folly Beach, would not be in its best interest. The City also reserves the right to waive minor deficiencies or reject any or all proposals.

5. OTHER REQUIREMENTS OF THE CONTRACTOR

If contract is awarded, contractor must be prepared to provide and agree to the following, at his or her own expense, prior to beginning work and at all times during performance of services:

- a. Commercial General Liability Insurance on an occurrence basis in an amount equal to \$1,000,000 for each occurrence and must include the following coverages: (i) completed operations coverage, (ii) blanket contractual coverage, including both oral and written contracts, (iii) personal injury coverage.
- b. Worker’s Compensation insurance to the statutory limits required by South Carolina state law.



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- c. Automobile Liability Insurance \$1,000,000 combined single limit per accident for bodily injury and property damage.
- d. Maintenance of state and local licenses necessary to operate a business in the City of Folly Beach. These costs are not to be paid in whole or in part by the City.
- e. Indemnification and hold harmless documentation for any and all claims arising out of its performance of its duties under this contract.
- f. Compliance with all applicable federal, state and local laws, ordinances and regulations.
- g. The bidder selected will engage in a contractual agreement based on this proposal prior to any work being performed.
- h. Any modifications to the contract shall be in writing and signed by both parties.

6. PROPOSAL EVALUATION CRITERIA

The primary intent with regards to the procurement of these services is to obtain what the City would consider to be the best package of product and service. This includes overall proposal suitability, a clear and organized proposal, price competitiveness, quality, and timeliness of previous work performed. Bidders will further be evaluated on their experience, qualifications, and references



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Bidder/Offeror
Representations

Vendor Name: _____

I certify that:

1. I am an agent of the company authorized to make representations on behalf of the company.
2. I have read and understand the solicitation.
3. I have not in any way colluded with anyone to obtain information that would give the me an unfair advantage over others or set pricing for the proposal.
4. I (alongside the Company) am qualified to perform the services required by the solicitation.

Authorized Signature for Bidder/Offeror & Date

Before me, the Undersigned, a Notary Public, for and in the County and State aforesaid, personally appeared _____ and made oath.

Sworn to and Subscribed before me

this _____ day of _____, 2019

Notary Public in and for South Carolina
My Commission Expires:



City of Folly Beach - Derelect/Abandoned Boat Identification and Tracking Form

	Original Location	Previous Location (Measured April 2018)	Date Current Location Last Measured	Current Location	Notes/Assists
#1. MD1865	32°39'38" 79°56'41"	32°39'42.4" 79°56'43.5"	11/30/2018	32°39'41.4" 79°56'45.5"	still not cared for, no current registration, no mooring lights
#2. NY7577DF	32°39'41" 79°57'43"	32°39'42" 79°57'03.5"	11/30/2018	32°39'41.4" 79°56'45.5"	In the Marsh on the edge, still accessible by water, No current registration
#3. SC3246BG	32°39'42" 79°56'57"	32°39'38.1" 79°57'06.2"	11/30/2018	32°39'42.1" 79°56'58.4"	In the Marsh on the edge, still accessible by water, No current registration
#4. "Animal House"	32°39'41" 79°57'43"	32°39'42" 79°57'03.5"	11/30/2018	32°39'50.3" 79°57'22.7"	Mast and stern visible only, Bouy Marked, at creek entrance
#5. TN8574BL	32°39'56" 79°57'42"	32°40'00.4" 79°57'44.9"	11/30/2018	32°39'59.1" 79°57'46"	almost sunk, full of water, no mast, port holes open to weather, no current reg.
#6. GA9527BC	32°39'35" 79°57'06"	32°39'37.8" 79°57'07.9"	11/30/2018	32°39'41.5" 79°57'4.4"	Not cared for, no mast, no mooring lights, no current registration
#7. "Edward Lee" MD2289CH	32°39'45" 79°56'44"	32°39'27.1" 79°57'13.8"	11/30/2018	32°39'27.8" 79°57'12.9"	In the Marsh on the edge, still accessible by water, No current registration
#8. "Cassidy"	32°39'41" 79°56'42"	32°39'41" 79°56'40.7"	11/30/2018	32°39'41.5" 79°56'41.7"	Not cared for, no mooring lights, no current registration (blue hull)
#9. Sunken Vessel, mast only	32°39'38.2" 79°56'59"	32°39'38.2" 79°56'59"	11/30/2018	32°39'37.1" 79°56'56.9"	Mast only, DNR bouy, no lights
#10. Sunken Vessel	32°39'38.4" 79°57'06.9"	32°39'38.4" 79°57'06.9"	11/30/2018	32°39'38.4" 79°57'06.9"	Mooring ball visible, side of hull visible at dead low tide
#11. "Blue Pearl"	32°39'53.2" 79°57'23.1"	32°39'53.2" 79°57'23.1"	11/30/2018	32°39'48.9" 79°57'25.2"	In Marsh on the edge, still accessible by water, No Reg., no mooring lights
#12. SC4787BE	32°39'56.5" 79°57'42.4"		11/30/2018	32°39'56.5" 79°57'42.4"	not cared for, bent mast, no mooring lights, (red hull)
#13. "Fiddler"	32°39'27" 79°57'43.8"		11/30/2018	32°39'27" 79°57'43.8"	not cared for, mast not installed, no mooring lights (blue hull)
#14. SC1768UA	32°39'50.3" 79°57'22.7"		11/30/2018	32°39'50.3" 79°57'22.7"	not cared for, no mooring lights, no current reg.

Addendum



City of Folly Beach Department of Public Safety

Chief Andrew Gilreath

RFP 06-19 questions & answers

Director of Public Safety

1. Are there any current pictures of the 14 proposed vessels that are to be removed?
 - a. **Not currently, there will be time after the site visit on April 3rd to review the sites if you choose, they are all located within a relatively short distance of the boat landing.**
2. I did not see a vessel in the vicinity of Target #13 (Fiddler). Target #11 (Blue Pearl) also does not show a vessel in the immediate area. This target appears to be about 250' south of #4 and #14, by the coordinates. I am going by the current Google Maps picture of the area and I see 4 vessels in a row (Attachment 4) in the general area of #4 and #14. It would be nice to confirm that these 4 vessels in the Maps are these same four in question.
 - a. **I did confirm in late March of 2019 that all of the vessels are near the last coordinates. That said, I did not take specific updated coordinates, so it is possible that some may be off slightly. That said, the vessels in question would still be within relatively close proximity to the last known locations.**
3. In the area just between Mariners Cay Marina and Folly River Boat Ramp there appear approximately 12 vessels moored (Attachment 3). Only three of these are on your current list (#1, #2, and #8), all on the north side of the river. Of course, these three targets will also have to be verified. Do you have an estimate as to how many of these other vessels will also be requested for removal and thus be the "additional which will require storage for 90 days"?
 - a. **Right now, we are focusing on the vessels already deemed "abandoned" by DNR. That said, there is a possibility that the city is going to explore prohibiting moorings in the areas surrounding the landing and bridges soon. So, if that happens, there is a possibility of more vessels needing removed at that later time. So other than the vessels listed on the RFP, there will not be additions at this time.**
4. Can heavy equipment be brought in to the park to remove this vessel? I am thinking a roll off dumpster parked at the end of W Ashley Ave. and a tractor or front-end loader that will have to break up the vessel and load it into the dumpster. This vessel only appears to be about 20', but it looks buried. Another option would be to bring in a barge just off the beach and break up and remove the vessel that way, again using a small back hoe or something.
 - a. **We would have to coordinate this with the county park, although, due to a great working relationship I do not foresee that being an issue. That said, the barge idea would probably also work well.**
5. Are there any actual photos of the targets in question?
 - a. **No, see #1 above**
6. How many additional vessels would you expect to be added?
 - a. **None currently, see #3 above**

Continued on Page #2.



7. Will the use of heavy equipment be authorized on the beach?
 - a. **Yes, pending coordinating with the county park system. See #4 above.**

8. To what extent would you expect oyster bed restoration?
 - a. **This would best be answered by SC OCRM. That said, there are only 3 that I believe have any impact on oyster banks. It may be as simple as removal of the vessel and then preparing the area for habitation through “re-seeding” a new colony.**

9. Will a "Hold Harmless" Clause be granted during this process?
 - a. **We are prohibited by SC law from doing so.**

10. **Note: Two prospective bidders asked for the “specs” of the project. They were simply referred to the posted RFP as all known specs were within that document.**